



## 1 Booking terms and conditions

### 1.1 Payment

Once your place is confirmed, payment in full within 7 days is required.

### 1.2 Refunds

No refunds will be issued within 1 week of the event if you can't attend. Please contact me at the earliest time possible in the event that you cannot attend so I may offer your space to the waiting list.

If I cancel the event due to unforeseen circumstances, I will return all booking fees to you.

### 1.3 Public Insurance:

You will need to have Public liability insurance suitable for your trade/therapy. Please provide me with a copy of the certificate as soon as I have confirmed your place. You may send these to [carolinemaryandrews@hotmail.com](mailto:carolinemaryandrews@hotmail.com). I must have this copy before the event!

Please have a copy of your insurance on show on your stall also

### 1.4 Tombola prizes

If you would like to submit a prize for the tombola, please indicate on your booking form, and state clearly what it will be. Fund from the tombola will go to the local charity that is involved with that particular fair.

### 1.5 Offering a talk or demonstration

If you would like to offer a talk or workshop for our guests, please indicate on the booking form, along with the title and a brief description and I will confirm your place via email. Please understand that as with the stalls, I am curating a great day for our guests, so may not always be able to include you. I will contact each speaker to confirm as soon as I receive your booking form. Please understand last minute changes to timing may occasionally happen due to unforeseen circumstances.

## 2 Acceptance of your application

### 2.1 Balance of stalls

There needs to be the perfect healers, mediums, craft and other stalls, and I will be discerning as to the mix of stalls to create the perfect balance. Please do not be offended if I cannot include you in a particular fair due to creating the right mix of stalls.

### 2.2 Stall holders list

I will happily keep you on file for future reference if you so wish, just let me know to keep you on file.

### 2.3 Waiting list

If there is no space when you apply for a stall, I will happily add you to the waiting list. I will inform you of this option as soon as I receive your application and know there are no spaces left. e

## 3 Stall information

### 3.1 Cost of Stall:

£22 1 x table/therapy space OR £33 for 2 x tables  
(Tables are 4ft in Jubilee Hall, 6ft in Kerry Village Hall)

There is an option to bring your own table in Kerry, for £17. Please indicate your preferences on the booking form (there is a tick box to indicate)



## 3 Stall information continued

### 3.2 Dressing your stall/space

Please endeavour to dress your stall with **long table cloths** to hide the clutter we're likely to have under our tables and create a beautiful environment for our guests.

### 3.3 Stall safety

Please stow your packing things tidy and safely under your table to avoid tripping hazards. Stall holders are invited not to take extra floor space/stall space for rails etc., without prior agreement, so that everyone has a fair, allocated space. These events are a puzzle and require prior arrangement!

### 3.4 Community!

Please be courteous to other stall holders during the set up, as it's a day for ourselves as well as our guests. Our wellbeing is an important part of this day too, so let's keep kindness in heart and mind as we set up together.

### 3.5 Plug sockets:

These are placed in the corner of the Jubilee Hall, so require long extension leads. Therefore if you really need to have electricity, please bring your own extension leads and be prepared with tape them down to use to avoid tripping hazards. (I will have tape if you need it on the day). I will aim to place you nearest to the available sockets if you note this at time of booking.

### 3.6 Candles and incense:

We are allowed incense but *please* be mindful of the stalls around you - let's work as a team and allow a gentle aroma to welcome and relax clients but with common sense, so we can also breathe! No lit candles please - LED ones all the way :)

### 3.7 Charges for readings and healing sessions: **\*\*Please note a change\*\***

Please agree to charging a minimum of £1/minute, i.e. £20/20 minutes, or £30/half an hour. This is to create an even setting for everyone offering readings and healings.

## 4 Setting up and taking down

### 4.1 Opening times for the public (unless otherwise stated):

10am - 4pm

### 4.2 Loading/set up time:

Arrive any time after 8.30am and PLEASE AIM TO BE READY for 9.45am at the latest so we can gather together and create a shared intention, (and possibly an opening ceremony at 10am).

### 4.3 Closing down time:

Please only pack down after 4pm, so the energy of the gathering is not disturbed while our guests are still in attendance.

### 4.4 Parking:

**Jubilee Hall - Llanelwedd:** We are lucky to have the use of part of the Royal Welsh Show Ground, so please unload outside the school hall, and move your vehicle to the Royal Welsh Show ground parking when you're finished.

To find this parking, turn right out of the school gates, and look for the next gateway, marked with rainbow flags and you will find plenty of space for you to park.



**Kerry Village Hall** - There is plenty of parking in the hall car park and the public car park, situated just a minutes walk from the hall. To allow for less able visitors, once you have unloaded, please park your car in a space furthest away from the hall, giving room for our guests!

*Please read through and write to me any questions you have. Signing your booking form counts towards reading and agreeing to these terms. Thank you for your help and cooperation for a wonderful day of healing and networking for all involved.*

*I reserve the right to update and amend the details included in these terms as necessary and will send you the updated version as and when this happens.*